


DOC No-2/Revision-03	CGCERT OPERATING MANUAL	
CGCERT/ OM Part II- FORMS/ SECTION D/ RECORDS	Annual Fee Structure for Organic Certification (Annexure-37)	
No. 74	dt. 25/02/2021	Page 1 of 6


This Annexure 37 is applicable from date 01.04.2021. This Annexure 37 has been approved by 18th Executive Council Meeting of CGCERT dated 27.10.2020 and 13th Annual General Meeting of CGCERT dated 17.12.2020. This Annexure 37 is replacing the last Annexure dated 02/Feb/ 2008.

Annexure- 37


ANNUAL FEE STRUCTURE FOR ORGANIC CERTIFICATION


S.N.	Categories	Job description	Fees in Rupees	Remarks
1.	Marginal & Small Holding farmers (Individual) (Land holding upto 2 hac.)	<input type="checkbox"/> Inspection (Onsite) <input type="checkbox"/> Traveling expenses <input type="checkbox"/> Evaluation (at office) <input type="checkbox"/> Certification <input type="checkbox"/> Fee for travel time <input type="checkbox"/> Assessment and report preparation	<input type="checkbox"/> 750/ <input type="checkbox"/> Actual <input type="checkbox"/> 150/ <input type="checkbox"/> 1500/ <input type="checkbox"/> 450/day/inspector <input type="checkbox"/> 225/Inspection	Inspection charges include: Pre visit preparation, inspection, report preparation and preparation of other related documents. Traveling charges include: Boarding, lodging and local conveyance where applicable. Travel time fee is charged when, inspection is done for more than 6 hours.
Total			3075/-+Actual	
2.	Large Holding farmers (Individual) (Land holding having more than 2 hac. but less than 10 hac.)	<input type="checkbox"/> Inspection (Onsite) <input type="checkbox"/> Traveling expenses <input type="checkbox"/> Evaluation (at office) <input type="checkbox"/> Certification <input type="checkbox"/> Fee for travel time <input type="checkbox"/> Assessment and report preparation	<input type="checkbox"/> 2250/ <input type="checkbox"/> Actual <input type="checkbox"/> 450/ <input type="checkbox"/> 3000/ <input type="checkbox"/> 750/day/inspector <input type="checkbox"/> 450/inspection	
Total			6900/-+Actual	


 CHIEF EXECUTIVE OFFICER
 CGCERT, INDIA
 RAIPUR (C.G.)


DOC No-2/Revision-03	CGCERT OPERATING MANUAL	
CGCERT/ OM Part II- FORMS/ SECTION D/ RECORDS	Annual Fee Structure for Organic Certification (Annexure-37)	
Page 2 of 6		


S.N.	Categories	Job description	Fees in Rupees	Remarks
3.	Large Holding farmer (Individual) (Land holding having more than 10 hac. but less than 25 hac.)	<input type="checkbox"/> Inspection (Onsite) <input type="checkbox"/> Traveling expenses <input type="checkbox"/> Evaluation (at office) <input type="checkbox"/> Certification <input type="checkbox"/> Fee for travel time <input type="checkbox"/> Assessment and report preparation	<input type="checkbox"/> 4500/ <input type="checkbox"/> Actual <input type="checkbox"/> 750/ <input type="checkbox"/> 6000/ <input type="checkbox"/> 1200/day/inspector <input type="checkbox"/> 900/inspection	Inspection charges include: Pre visit preparation, inspection, report preparation and preparation of other related documents. Traveling charges include: Boarding, lodging and local conveyance where applicable. Travel time fee is charged when, inspection is done for more than 6 hours.
Total			13350/-+Actual	
4.	Individual Estates (More thn 25 hac. but less than 80 hac.)	<input type="checkbox"/> Inspection (Onsite) <input type="checkbox"/> Traveling expenses <input type="checkbox"/> Evaluation (at office) <input type="checkbox"/> Certification <input type="checkbox"/> Fee for travel time <input type="checkbox"/> Assessment and report preparation	<input type="checkbox"/> 7500/ <input type="checkbox"/> Actual <input type="checkbox"/> 2250/ <input type="checkbox"/> 9000/ <input type="checkbox"/> 1500/day/inspector <input type="checkbox"/> 2250/inspection	
Total			22500/-+Actual	
5.	Individual Estates (More than 80 hac.)	<input type="checkbox"/> Inspection (Onsite) <input type="checkbox"/> Traveling expenses <input type="checkbox"/> Evaluation (at office) <input type="checkbox"/> Certification <input type="checkbox"/> Fee for travel time <input type="checkbox"/> Assessment and report preparation	<input type="checkbox"/> 10500/ <input type="checkbox"/> Actual <input type="checkbox"/> 3750/ <input type="checkbox"/> 12000/ <input type="checkbox"/> 1800/day/inspector <input type="checkbox"/> 3000//inspection	
Total			31050/-+Actual	


 CHIEF EXECUTIVE OFFICER
 CGCERT, INDIA
 RAIPUR (C.G.)

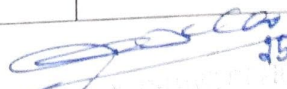
DOC No-2/Revision-03	CGCERT OPERATING MANUAL	
CGCERT/ OM Part II- FORMS/ SECTION D/ RECORDS	Annual Fee Structure for Organic Certification (Annexure-37)	
Page 3 of 6		


S.N.	Categories	Job description	Fees in Rupees	Remarks
6.	Group of small holding farmers (Minimum 25 farmers and upto 50 farmers in a group)	<input type="checkbox"/> Inspection (Onsite) <input type="checkbox"/> Traveling expenses <input type="checkbox"/> Evaluation (at office) <input type="checkbox"/> Certification <input type="checkbox"/> Fee for travel time <input type="checkbox"/> Assessment and report preparation	<input type="checkbox"/> 5250/ <input type="checkbox"/> Actual <input type="checkbox"/> 1050/ <input type="checkbox"/> 10500/ <input type="checkbox"/> 450/day/inspector <input type="checkbox"/> 1575/ inspection	Inspection charges include: Pre visit preparation, inspection, report preparation and preparation of other related documents. Traveling charges include: Boarding, lodging and local conveyance where applicable. Travel time fee is charged when, inspection is done for more than 6 hours.
Total			18825/-+Actual	
7.	Group of small holding farmer (more than 51 farmers & upto 150 farmers in a group)	<input type="checkbox"/> Inspection (Onsite) <input type="checkbox"/> Traveling expenses <input type="checkbox"/> Evaluation (at office) <input type="checkbox"/> Certification <input type="checkbox"/> Fee for travel time <input type="checkbox"/> Assessment and report preparation	<input type="checkbox"/> 7500/ <input type="checkbox"/> Actual <input type="checkbox"/> 1500/ <input type="checkbox"/> 15,000/ <input type="checkbox"/> 450/day/inspector <input type="checkbox"/> 2250/inspection	
Total			26700/-+Actual	
8.	Group of small holding farmers (more than 150 farmers & upto 500 farmers in a group)	<input type="checkbox"/> Inspection (Onsite) <input type="checkbox"/> Traveling expenses <input type="checkbox"/> Evaluation (at office) <input type="checkbox"/> Certification <input type="checkbox"/> Fee for travel time <input type="checkbox"/> Assessment and report preparation	<input type="checkbox"/> 9000/ <input type="checkbox"/> Actual <input type="checkbox"/> 1800/ <input type="checkbox"/> 18000/ <input type="checkbox"/> 450/day/inspector <input type="checkbox"/> 2700/inspection	
Total			31950/-+Actual	
9.	Individual Wild Harvest Category (Collection Area upto 500 hact.)	<input type="checkbox"/> Inspection (Onsite) <input type="checkbox"/> Traveling expenses <input type="checkbox"/> Evaluation (at office) <input type="checkbox"/> Certification <input type="checkbox"/> Fee for travel time <input type="checkbox"/> Assessment and report preparation	<input type="checkbox"/> 3000/ <input type="checkbox"/> Actual <input type="checkbox"/> 1050/ <input type="checkbox"/> 3750/ <input type="checkbox"/> 450/day/inspector <input type="checkbox"/> 1500/inspection	
Total			9750/-+Actual	


 CHIEF EXECUTIVE OFFICER
 CGCERT, INDIA
 11/09/2020


DOC No-2/Revision-03	CGCERT OPERATING MANUAL	
CGCERT/ OM Part II- FORMS/ SECTION D/ RECORDS	Annual Fee Structure for Organic Certification (Annexure-37)	
Page 4 of 6		


S.N.	Categories	Job description	Fees in Rupees	Remarks
10.	Individual Wild Harvest Category (Collection Area more than 500 and upto 1000 hact.)	<input type="checkbox"/> Inspection (Onsite) <input type="checkbox"/> Traveling expenses <input type="checkbox"/> Evaluation (at office) <input type="checkbox"/> Certification <input type="checkbox"/> Fee for travel time <input type="checkbox"/> Assessment and report preparation	<input type="checkbox"/> 5250/ <input type="checkbox"/> Actual <input type="checkbox"/> 1500/ <input type="checkbox"/> 5250/ <input type="checkbox"/> 450/day/inspector <input type="checkbox"/> 2250/inspection	Inspection charges include: Pre visit preparation, inspection, report preparation and preparation of other related documents. Traveling charges include: Boarding, lodging and local conveyance where applicable. Travel time fee is charged when, inspection is done for more than 6 hours.
Total			14700/-+Actual	
11.	Individual Wild Harvest Category (Collection Area more than 1000 and upto 2500 hact.)	<input type="checkbox"/> Inspection (Onsite) <input type="checkbox"/> Traveling expenses <input type="checkbox"/> Evaluation (at office) <input type="checkbox"/> Certification <input type="checkbox"/> Fee for travel time <input type="checkbox"/> Assessment and report preparation	<input type="checkbox"/> 7500/ <input type="checkbox"/> Actual <input type="checkbox"/> 2250/ <input type="checkbox"/> 7500/ <input type="checkbox"/> 450/day/inspector <input type="checkbox"/> 3000/inspection	
Total			20700/-+Actual	
12.	Small size Processor/ Manufacturer (Turn over less than Rs. 10 lakhs/year)	<input type="checkbox"/> Inspection (Onsite) <input type="checkbox"/> Traveling expenses <input type="checkbox"/> Evaluation (at office) <input type="checkbox"/> Certification <input type="checkbox"/> Fee for travel time <input type="checkbox"/> Assessment and report preparation	<input type="checkbox"/> 4500/ <input type="checkbox"/> Actual <input type="checkbox"/> 4000/ <input type="checkbox"/> 10500/ <input type="checkbox"/> 900/day/ inspector <input type="checkbox"/> 1500/inspection	
Total			21400/-+Actual	


 15.2.1)
 CGCERT INDIA
 RAIPUR (C.O.)

DOC No-2/Revision-03	CGCERT OPERATING MANUAL	
CGCERT/ OM Part II- FORMS/ SECTION D/ RECORDS	Annual Fee Structure for Organic Certification (Annexure-37)	
Page 5 of 6		

S.N.	Categories	Job description	Fees in Rupees	Remarks
13.	Medium sized processor / Manufacturer (Turn over more than Rs. 10 lakhs and up to 20 Lakhs /year)	<input type="checkbox"/> Inspection (Onsite) <input type="checkbox"/> Traveling expenses <input type="checkbox"/> Evaluation (at office) <input type="checkbox"/> Certification <input type="checkbox"/> Fee for travel time <input type="checkbox"/> Assessment and report preparation	<input type="checkbox"/> 7500/ <input type="checkbox"/> Actual <input type="checkbox"/> 4500/ <input type="checkbox"/> 15000/ <input type="checkbox"/> 1500/day/inspector <input type="checkbox"/> 1500/inspection	Inspection charges include: Pre visit preparation, inspection, report preparation and preparation of other related documents. Traveling charges include: Boarding, lodging and local conveyance where applicable. Travel time fee is charged when, inspection is done for more than 6 hours.
Total			30000/-+Actual	
14.	Large sized processor / Manufacturer (Turn over more than Rs. 20 Lakhs/year)	<input type="checkbox"/> Inspection (Onsite) <input type="checkbox"/> Traveling expenses <input type="checkbox"/> Evaluation (at office) <input type="checkbox"/> Certification <input type="checkbox"/> Fee for travel time <input type="checkbox"/> Assessment and report preparation	<input type="checkbox"/> 10500/ <input type="checkbox"/> Actual <input type="checkbox"/> 7500/ <input type="checkbox"/> 22500/ <input type="checkbox"/> 2250/day/inspector <input type="checkbox"/> 2250/inspection	
Total			45000/-+Actual	
15.	Exporters	<input type="checkbox"/> Inspection (Onsite) <input type="checkbox"/> Traveling expenses <input type="checkbox"/> Evaluation (at office) <input type="checkbox"/> Certification <input type="checkbox"/> Fee for travel time <input type="checkbox"/> Assessment and report preparation	<input type="checkbox"/> 10500/ <input type="checkbox"/> Actual <input type="checkbox"/> 7500/ <input type="checkbox"/> 22500/ <input type="checkbox"/> 2250/day/inspector <input type="checkbox"/> 1500/inspection	
Total			44250/-+Actual	
16	Scope certification	Per product / per value added certificate	<input type="checkbox"/> 1500/-	
17.	Transaction certificate if, required	Per certificate	<input type="checkbox"/> 750/ In case of exporter and processor, it will be Rs.1500	


 CHIEF EXECUTIVE OFFICER
 CGCERT, INDIA
 RAIPUR (C.G.)

DOC No-2/Revision-03	CGCERT OPERATING MANUAL	
CGCERT/ OM Part II- FORMS/ SECTION D/ RECORDS	Annual Fee Structure for Organic Certification (Annexure-37)	
Page 6 of 6		

S.N.	Categories	Job description	Fees in Rupees	Remarks
18.	Chemical analysis, if required	As per requirements: soil/water/crop/ residues/ products etc should be tested	Actual	Inspection charges include: Pre visit preparation, inspection, report preparation and preparation of other related documents. Traveling charges include: Boarding, lodging and local conveyance where, applicable. Travel time fee is charged when, inspection is done for more than 6 hour's.
19.	Off farm inputs approval for farmers registered under organic certification	<input type="checkbox"/> inputs already included in the annual plan <input type="checkbox"/> Additional Input not included in annual plan	<input type="checkbox"/> Free <input type="checkbox"/> 750/-per input	

1. Application fee: 150/-

2. Registration fee:

Marginal & Small Individual Farmers =750/-

Others=1500/-

3. Renewal of registration fees:


Marginal & Small Individual Farmers =375/-

Others=750/-

4. Terms and Conditions:

- I. Communication expenses will be extra which include costs incurred by CGCERT towards national and international telephone calls, e-mails, photocopies, national and international couriers related to each category.
- II. Based on above-mentioned fees, a detailed estimate of the overall cost will be prepared for each inspection. The operator is requested to give a written confirmation of acceptance of the cost.
- III. Payment: An advance payment of **100%** of the overall estimated cost is obligatory. Detailed invoice will be submitted.
- IV. All taxes: will be extra as applicable from time to time.

Date : / 02 / 2021


(Atul Kumar Shukla) 15.2.21

PCCF & Director, SFRTI
cum - Chief Executive Officer
Chhattisgarh Certification Society
(CGCERT), Raipur, C.G