#### **CGCERT OPERATING MANUAL**

# CGCERT/ OM Part II- FORMS/ SECTION D/ RECORDS

# Annual Fee Structure for Organic Certification (Annexure-37)



No. 74

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This Annexure 37 is applicable from date 01.04.2021. This Annexure 37 has been approved by 18<sup>th</sup> Executive Council Meeting of CGCERT dated 27.10.2020 and 13<sup>th</sup> Annual General Meeting of CGCERT dated 17.12.2020. This Annexure 37 is replacing the last Annexure dated 02/Feb/ 2008.

Annexure- 37
ANNUAL FEE STRUCTURE FOR ORGANIC CERTIFICATION

S.N.	Categories	Job description	Fees in Rupees	Remarks
1.	Marginal &	□ Inspection	<b>-</b> 750/	
	Small Holding	(Onsite)		Inspection charges
	farmers	□ Traveling	□ Actual	include:
	idilleis	expenses	n 150/	Pre visit preparation,
	(Individual)	<ul><li>Evaluation (at office)</li></ul>	<u> </u>	inspection, report preparation and
	(Land holding	<ul> <li>Certification</li> </ul>	□ 1500/	preparation of other
	upto 2 hac.)	<ul><li>Fee for travel time</li></ul>	□ 450/day/inspector	related documents.
	-pas =es.)	□ Assessment and		
		report preparation	□ 225/Inspection	Traveling charges
	Т	otal	3075/-+Actual	include: Boarding, lodging and local
2.	Large Holding	<ul><li>Inspection</li></ul>	<b>2250/</b>	conveyance where
	farmers	(Onsite)		applicable.
	(Individual)	□ Traveling	□ Actual	
	(Individual)	expenses	= 450/	
4	(Land holding	□ Evaluation (at office)	<u> </u>	Travel time fee is
	having more than	□ Certification	□ 3000/	<b>charged</b> when,
	2 hac. but less	□ Fee for travel time	□ 750/day/inspector	inspection is done for more than 6 hours.
		<ul> <li>Assessment and</li> </ul>		more than o nours.
	than 10 hac.)	report preparation	□ 450/inspection	
	T	otal	6900/-+Actual	



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S.N.	Categories	Job description	Fees in Rupees	Remarks
3.	Large Holding farmer (Individual) (Land holding having more than 10 hac. but less than 25 hac.)	<ul> <li>Inspection         (Onsite)</li> <li>Traveling         expenses</li> <li>Evaluation (at office)</li> <li>Certification</li> <li>Fee for travel time</li> <li>Assessment and report preparation</li> </ul>	<ul> <li>4500/</li> <li>Actual</li> <li>750/</li> <li>6000/</li> <li>1200/day/inspector</li> <li>900/inspection</li> </ul>	Inspection charges include: Pre visit preparation,
	Т	otal	13350/-+Actual	inspection, report
4.	Individual Estates (More thn 25 hac. but less than 80 hac.)	□ Inspection (Onsite) □ Traveling expenses □ Evaluation (at office) □ Certification □ Fee for travel time □ Assessment and report preparation	<ul> <li>7500/</li> <li>Actual</li> <li>2250/</li> <li>9000/</li> <li>1500/day/inspector</li> <li>2250/inspection</li> </ul>	preparation of other related documents.  Traveling charges include: Boarding, lodging and local conveyance where applicable.  Travel time fee is charged when, inspection is done for more than 6 hours.
5.	Individual Estates (More than 80 hac.)	<ul> <li>Inspection         (Onsite)</li> <li>Traveling         expenses</li> <li>Evaluation (at         office)</li> <li>Certification</li> <li>Fee for travel time</li> <li>Assessment and         report preparation</li> </ul>	□ 10500/ □ Actual □ 3750/ □ 12000/ □ 1800/day/inspector □ 3000//inspection	
Total			31050/-+Actual	



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· NI	Categories	Job description	Fees in Rupees	Remarks
. N.	Group of small holding farmers (Minimum 25 farmers and upto 50 farmers in a group)	<ul> <li>Inspection (Onsite)</li> <li>Traveling expenses</li> <li>Evaluation (at office)</li> <li>Certification</li> <li>Fee for travel time</li> <li>Assessment and report preparation</li> </ul>	<ul> <li>5250/</li> <li>Actual</li> <li>1050/</li> <li>10500/</li> <li>450/day/inspector</li> <li>1575/ inspection</li> </ul> 18825/-+Actual	
7.	Group of small holding farmer (more than 51 farmers & upto 150 farmers in a group)	<ul> <li>Inspection (Onsite)</li> <li>Traveling expenses</li> <li>Evaluation (at office)</li> <li>Certification</li> <li>Fee for travel time</li> <li>Assessment and report preparation</li> </ul>	<ul> <li>7500/</li> <li>Actual</li> <li>1500/</li> <li>15,000/</li> <li>450/day/inspector</li> <li>2250/inspection</li> </ul>	Inspection charges include: Pre visit preparation, inspection, report preparation and preparation of other related documents.  Traveling charges
8.	Group of small	otal  Inspection (Onsite) Traveling	26700/-+Actual  - 9000/  - Actual	Traveling charges include: Boarding lodging and local conveyance when applicable.
	holding farmers (more than 150 farmers & upto 500 farmers in a group)	expenses  Evaluation (at office)  Certification  Fee for travel time  Assessment and report preparation	<ul> <li>1800/</li> <li>18000/</li> <li>450/day/inspector</li> <li>2700/inspection</li> </ul>	Travel time fee inspection is done for more than 6 hours.
			31950/-+Actual	
9.	Individual Wild Harvest Category (Collection Area	Inspection (Onsite) Traveling expenses Evaluation (at	□ 3000/ □ Actual □ 1050/	
	upto 500 hact.)	office)  Certification  Fee for travel time  Assessment and report preparation	1500/inspection	

CHIEF EXECUTIVE OFFICER
CGCF BT, INDIA
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CN	Catagories	Job description	Fees in Rupees	Remarks
S.N.	Categories	Job description	-	
10.	Individual Wild Harvest Category (Collection Area more than 500 and upto 1000 hact.)	<ul> <li>Inspection         (Onsite)</li> <li>Traveling         expenses</li> <li>Evaluation (at         office)</li> <li>Certification</li> <li>Fee for travel time</li> <li>Assessment and         report preparation</li> </ul>	<ul> <li>5250/</li> <li>Actual</li> <li>1500/</li> <li>5250/</li> <li>450/day/inspector</li> <li>2250/inspection</li> </ul>	Inspection charges include: Pre visit preparation
	To	otal	14/00/~\ Actual	inspection, report
11.	Individual Wild Harvest Category (Collection Area more than 1000 and upto 2500 hact.)	<ul> <li>Inspection         (Onsite)</li> <li>Traveling         expenses</li> <li>Evaluation (at         office)</li> <li>Certification</li> <li>Fee for travel time</li> <li>Assessment and         report preparation</li> </ul>	<ul> <li>7500/</li> <li>Actual</li> <li>2250/</li> <li>7500/</li> <li>450/day/inspector</li> <li>3000/inspection</li> </ul>	preparation and preparation of other related documents.  Traveling charges include: Boarding, lodging and local conveyance where applicable.  Travel time fee is charged when, inspection is done for the present than 6 hours.
12.	Small size Processor/ Manufacturer (Turn over less than Rs. 10 lakhs/year)	<ul> <li>Inspection         (Onsite)</li> <li>Traveling         expenses</li> <li>Evaluation (at         office)</li> <li>Certification</li> <li>Fee for travel time</li> <li>Assessment and         report preparation</li> </ul>	<ul> <li>4500/</li> <li>Actual</li> <li>4000/</li> <li>10500/</li> <li>900/day/ inspector</li> <li>1500/inspection</li> </ul> 21400/-+Actual	more than 6 hours.
		otal	21400/-+Actual	35.2.1)

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.N.	Categories	Job description	Fees in Rupees	Remarks
.3.	Medium sized	□ Inspection	u 7500/	
	processor//	(Onsite)   Traveling	□ Actual	
	Manufacturer	expenses	a recon	
	(Turn over more	<ul><li>Evaluation (at office)</li></ul>	<b>4500/</b>	
	than Rs. 10 lakhs	□ Certification	□ 15000/	
	and up to 20	☐ Fee for travel time	□ 1500/day/inspector	· · · · · · · · · · · · · · · · · · ·
		□ Assessment and	□ 1500/inspection	
	Lakhs /year)	report preparation		
	T	otal	30000/-+Actual	Inspection charges
14.	Large sized	□ Inspection	□ 10500/	include: Pre visit preparation,
	processor /	(Onsite)	□ Actual	inspection, report
		<ul><li>Traveling expenses</li></ul>	u Actual	preparation and
	Manufacturer	□ Evaluation (at	<b>57500/</b>	preparation of other
	(Turn over more	office)		related documents.
	than Rs. 20	□ Certification	□ 22500/	- Charge
		□ Fee for travel time	□ 2250/day/inspector	Traveling charges include: Boarding,
	Lakhs/year)	□ Assessment and	□ 2250/inspection	lodging and loca
		report preparation	45000/-+Actual	conveyance where
		Total - Inspection	□ 10500/	applicable.
15.	Exporters	<ul><li>Inspection (Onsite)</li></ul>	<u> </u>	
		□ Traveling	□ Actual .	
		expenses		Travel time fee in charged when
		<ul><li>Evaluation (at</li></ul>	□ 7500/	charged when inspection is done for
		office)	22500/	more than 6 hours.
		□ Certification	□ 22500/ □ 2250/day/inspector	more chair a man
		<ul><li>Fee for travel time</li><li>Assessment and</li></ul>		
		report preparation	□ 1500/inspection	
		Total	44250/-+Actual	
				-
16	Scope	Per product / per	<b>1500/-</b>	
	certification	value added certificate	1300/	
	-			
17.	Transaction	Per certificate	In case of exporter and	
	certificate if,		processor, it will be	· ·
	00. 302.00,		Rs.1500	

CHIEF EXECUTIVE OPPICER
CGCERT, INDIA
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S.N.	Categories	Job description	Fees in Rupees	Remarks
18.	Chemical analysis, if required	As per requirements: soil/water/crop/ residues/ products etc should be tested	Actual	Inspection charges include: Pre visit preparation, inspection, report preparation and preparation of other related documents.  Traveling charges include: Boarding, lodging and local conveyance where, applicable.
19.	Off farm inputs approval for farmers registered under organic certification	□ inputs already included in the annual plan □ Additional Input not included in annual plan	□ Free □ 750/-per input	
				Travel time fee is charged when, inspection is done for more than 6 hour's.

1. Application fee: 150/-

#### 2. Registration fee:

Marginal & Small Individual Farmers =750/-Others=1500/-

#### 3. Renewal of registration fees:

Marginal & Small Individual Farmers =375/-Others=750/-

### 4. Terms and Conditions:

- I. Communication expenses will be extra which include costs incurred by CGCERT towards national and international telephone calls, e-mails, photocopies, national and international couriers related to each category.
- II. Based on above-mentioned fees, a detailed estimate of the overall cost will be prepared for each inspection. The operator is requested to give a written confirmation of acceptance of the cost.
- III. Payment: An advance payment of 100% of the overall estimated cost is obligatory. Detailed invoice will be submitted.
- IV. All taxes: will be extra as applicable from time to time.

Date: / 02 / 2021

(Atul Kumar Shukla) 5.2.21
PCCF & Director, SFRTI
cum - Chief Executive Officer
Chhattisgarh Certification Society
(CGCERT), Raipur, C.G